Member Cooperative Consumer Dependent Scholarship Procedure

Important Dates
(Please mark these on your calendars. Setting reminders one to two weeks before each deadline is strongly recommended.)

- **February 10, 2027** – Deadline to submit applications for Basin Electric to facilitate judging.
- **March 5, 2027** – Deadline to submit your scholarship winner's information.
- **Mid-April 2027** – Scholarship certificates available on BEPC's member website.
- **Early June 2027** – Basin Electric will email a verification survey to *all* scholarship winners.
    - Survey must be completed by **July 5, 2027**.
- **Late July 2027** – Basin Electric will finalize information and begin printing checks.
    - Checks will be mailed in **early August**, to the college, university or technical school, a communication will be sent to all students, parents, and cooperatives once mailed.

Please refer to the member website for the most up-to-date scholarship information. Applications will not be printed; they will be emailed to cooperatives.

Process Overview

- Cooperatives may use Basin Electric's criteria or their own.
- Recipient information must be entered into the Basin Electric survey **with the complete application attached** no later than **March 5, 2027**.
    - The survey will also require the cooperative to provide the name, phone number, and email address of their scholarship administrator.
    - The survey will be emailed and posted on the Basin Electric Member website (scholarship page).

Required Information for All Applications
(This applies even if you use your own application format.)

- Cooperative Name
- Student Name
- Student Home Address
- Student Email Address
- Student Date of Birth
- Parent Names
- Parent Email Addresses
- School the Student Plans to Attend
- City in which the school is located.

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Additional Notes

- Member G&Ts with no direct consumers will receive one scholarship to award at their discretion.
- Scholarship certificates will be available mid-to-late April on the Basin Members site.
- Scholarship checks will be mailed the **first week of August** to the college, university, or technical school.

New Processes for the 2027 Scholarship Year

To streamline the program, Basin Electric is implementing the following changes:

- Cooperatives will complete a survey with their scholarship winner's information, including cooperative contact details.
- In June, Basin Electric will email a survey to all scholarship winners and their parents.
    - This survey must be submitted by early July.
- Students will receive instructions on how to submit any updates to their information.
    - Changes to the school they plan to attend must be received by **August 1, 2027**.

These updates are designed to improve communication, ensure accurate information, and create a reliable contact list. Cooperatives should encourage students to check their email frequently. All student communications will also copy parents to help prevent missed deadlines.

What to do if You Miss a Deadline

- Complete the online survey (link will be emailed and posted on the member website).
- Email Basin Electric immediately to notify them that new information has been submitted.
- Basin Electric will make every effort to process late submissions, but cooperatives are strongly encouraged to use calendar reminders one to two weeks before each deadline.

If you have any questions, please email Jen Kemmet at jkemmet@bepc.com or call at 701-557-5033. We are working towards making this program easier for everyone in the future, if you have anything you think we could add or change, please let us know.